JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
March 30, 2018

In Attendance: Members - Kelly DeLong, Grace Merritt, Brandi Marotta, Terry Thomas; Jayme Robertson - Assistant to the CBO, Celli Coeville- Admin. Assistant to the Superintendent

1. OPEN SESSION

a. Call to order – Meeting opened at 11:00 am
b. Roll Call – all members were present
c. Pledge of Allegiance was recited
d. Approval of Agenda –
MSA (Merritt/Thomas) approve the agenda as presented
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

2. PUBLIC HEARING – No comments from the public.

3. COMMITTEE UPDATE – Terry Thomas' and Kelly DeLong's terms will expire June 30, 2018, they were thanked for their years of service. The goal of the COC will be to meet twice a year. Ideally the Oversite Committee can meet in the Fall and Spring. Grace Merritt will be Committee Chairperson, Brandi Marotta will serve as Committee Vice-Chair. A Secretary will be voted in at the next meeting.
MSA (DeLong/Thomas) approve the Committee Update –
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

4. APPROVAL OF FEBRUARY 9, 2017 MINUTES -
MSA (Merritt/DeLong) approve the February 9, 2017 meeting minutes as presented
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

5. UPDATE ON MEASURE J PROJECTS AND TIMELINE – Only two main active projects are outstanding currently. The projects are sound baffling at both Jefferson School and Anthony Traina School gymnasiums, which will cost roughly $50,000 each. We have an architect who is working on obtaining approval from the state. The sound baffling will help the acoustics in the gymnasium.

Dr. Bridges is working with PJHM architects to redesign Tom Hawkins School's front office so there is a single point of entry. Monticello School's entryway is being redesigned as well. These are projects that are coming in the near future.

6. APPROVAL OF MEASURE J EXPENDITURES –
MSA (DeLong/Merritt) motion to approve Expenditure Reports for Current Projects and Programs as presented
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

7. MEASURE J FINANCIALS – Financial information was provided to the committee

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8. ACCEPTANCE OF 2016-17 FINANCIAL AUDIT AND 2016-17 PERFORMANCE AUDIT - No findings or issues with the Financial and Performance audits.
MSA (DeLong/Thomas) motion to approve 2016-17 Financial Audit and 2016-17 Performance Audit
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

9. UPCOMING EVENTS – The COC would like to meet two times each year. Current members will reach out to community members to try to increase membership of the COC.

10. ADJOURMENT 11:25 AM
MSA (DeLong/Thomas)
Ayes – 4 Noes – 0 Absent – 0 Abstain – 0
DeLong, Merritt,
Marotta, Thomas

Respectfully submitted,

Celli Coeville
Administrative Assistant to the Superintendent
Jefferson School District

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